



AUDIT PACK

Taking the hassle out of pallets

Tel 01642 465 556 / **Web** www.rpsltd.com

Address RPS Pallets, Hudson House, Cleasby Way, Eaglescliffe, TS16 0RD

CONTENTS



1. Company Details
2. Combined Liability Insurance Certificate
3. Combined Liability Insurance Breakdown
4. ISO 14001: 2015 Certificate
5. ISO 45001: 2018 Certificate
6. Waste Carriers Licence
7. Waste Exemption Permits
8. Vehicle Operator's Licence
9. Heat Treatment Certificate

1. COMPANY DETAILS



Address:	Hudson House Cleasby Way Durham Lane Industrial Park Eaglescliffe Stockton-on-Tees TS16 0RD
Main Telephone:	(01642) 465556
Accounts Telephone:	(01642) 469400
Bank Account Name:	Returnable Packaging Services Ltd
Bank Name & Address:	HSBC PO Box 117 60 Albert Road Middlesbrough TS1 1RS
Sort Code:	40-33-01
Account Number:	92289547
IBAN Number:	GB14HBUK40330192289547
Swift Code:	HBUKGB4108G
Company Registration:	4540000
VAT Number:	GB 804 5054 58
D-U-N-S Number:	732662361
EORI Number:	GB804540458000
Managing Director:	Thomas Hudson
Senior Advisor:	Gary Hudson
Financial Manager:	Sam Dixon
Senior Accounts Manager:	Emma Norton
Customer Service Managers:	Alaister Jackson & Lisa Headlam
Operations Manager:	Ray Windross
Transport Manager:	Stephen Childs
Marketing Manager:	Natasha Hudson

2. COMBINED LIABILITY INSURANCE CERTIFICATE



Certificate of Employers' Liability Insurance (a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the Policyholder employs persons covered by this policy).

Policy No. B190326MS174C0219

1. Name of Policyholder:- Returnable Packaging Services Limited

2. Date of commencement of insurance:- 3rd October 2026

3. Date of expiry of insurance:- 2nd October 2027

We hereby certify that subject to paragraph 2:-

1. The policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney, or to offshore installations in any waters outside the United Kingdom to which the Employers' Liability (Compulsory Insurance) Act 1969 or any amending primary legislations applies (b); and
2. (a) The minimum amount of cover provided by this policy is no less than GBP 5 million (c);

Signed for
ASPEN INSURANCE UK LIMITED

A handwritten signature in black ink, appearing to read 'D Osman', is written over a faint, larger signature.

Dan Osman
Chief Underwriting Officer
Aspen Insurance UK Limited

Notes:-

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all of its subsidiaries except any excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See restriction 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

Note The information outside the above box does not form part of the statutory certificate. Aspen Insurance UK Limited requires the following information to be inserted by the issuing intermediary:

Name and address of issuing intermediary: Miles Smith Limited trading as Specialist Risk Group
7th Floor, The St Botolph Building, 138 Houndsditch, London EC3A 7AW

Issuing intermediary's reference: B190326MS174
(If different from the Policy No. stated above)

It is recommended that you retain a copy of each certificate for a period of 40 years beginning on the date on which the insurance to which this relates commences or is renewed.

IMPORTANT NOTICE

Under the terms of the Employers' Liability (Compulsory Insurance) Regulations 2008 the requirement to display a certificate will be satisfied if it is made available in electronic form and each relevant employee to whom it relates has reasonable access to it in that form.

Aspen Insurance UK Limited
Registered in England No. 1184193
Registered Office: 30 Fenchurch Street, London, EC3M 3BD

The Aspen Group of companies (Aspen) is part of the Sompo Group. For full corporate and regulatory details of Aspen, please go to:
<https://www.sompo-intl.com/sompo-and-aspen-are-one/#legal-and-compliance>

3. COMBINED LIABILITY INSURANCE BREAKDOWN



6th October 2026

To Whom It May Concern,

RE: Returnable Packaging Services Limited

Our Reference: 97699091

We can confirm that we act as insurance brokers on behalf of the above insured, and that the following cover is in place:

Employers' Liability

Insurer:	Aspen Insurance UK Ltd placed through Miles Smith Limited
Policy Number:	B1903174231245
Cover Basis:	Insurers will indemnify the above client in respect of their legal liability to pay compensation and claimants' costs and expenses in respect of death, bodily injury, illness or disease sustained by employees during the course of their employment in Insured's business.
Cover Period:	3rd October 2026 to 2nd October 2027
Indemnity Limit:	£10,000,000 any one occurrence, costs inclusive

Public Liability

Insurer:	Aspen Insurance UK Ltd placed through Miles Smith Limited
Policy Number:	B1903174231245
Cover Basis:	Insurers will indemnify the above client in respect of their legal liability to pay compensation and claimants' costs and expenses in respect of death, injury, illness or disease and third party property damage arising out of their business.
Cover Period:	3rd October 2026 to 2nd October 2027
Indemnity Limit:	£10,000,000
Indemnity Limit:	£10,000,000

3. COMBINED LIABILITY INSURANCE BREAKDOWN



Products Liability

Insurer:	Aspen Insurance UK Ltd placed through Miles Smith Limited
Policy Number:	B1903174231245
Cover Basis:	Insurers will indemnify the above client in respect of their legal liability to pay compensation and claimants' costs and expenses in respect of death, injury, illness or disease and third party property damage arising out of their business for products sold or supplied.
Cover Period:	3rd October 2026 to 2nd October 2027
Indemnity Limit:	£10,000,000 in the aggregate

Please Note:

The information provided in this document provides a brief overview of cover in place at the time this was sent. The full details of the above policy, including terms and conditions, are provided in their respective policy documentation. The expiry date given represents the normal expiry date of the policy. This document does not change cover provided. The cover stated above may change or be cancelled, and we are under no obligation to advise you as such.

Please contact us if you require any further information.

Yours Faithfully,

Philip Hardcastle

Philip Hardcastle

Commercial Insurance Broker

Direct Dial: 01904 463791

Email: philip@everywhen.co.uk

4. ISO 14001:2015 CERTIFICATE



Certificate of Registration

This document certifies that the Management System of

Returnable Packaging Services Limited

Hudson House Cleasby Way Eaglescliffe Stockton-on-Tees Durham TS16 0RD

have been assessed and approved by Citation ISO Certification Limited to the following management systems, standards and guidelines:-

ISO 14001:2015

The scope of the Management System applies to the following:-

THE INTERNATIONAL RECOVERY AND RE USE OF TRANSIT PACKAGING ASSETS

Original approval: 26/08/2011

Current certificate: 26/09/2024

Certificate expiry: 25/08/2027

Certificate number: 181472021

A handwritten signature in black ink, appearing to read 'Matthew Stewart'.

On behalf of Citation ISO Certification Limited.



Muspole Court, Muspole Street, Norwich, Norfolk, NR3 1DJ

This certificate remains valid while the holder maintains their management system in accordance with the published Standard. To check the validity and status of this certificate please visit www.IRQAO.com or email ISOcertificates@citation.co.uk. This Certificate is the property of Citation ISO Certification Limited and must be returned in the event of cancellation.

5. ISO 45001:2018 CERTIFICATE



Certificate of Registration

This document certifies that the Management System of

Returnable Packaging Services Limited

Hudson House Cleasby Way Eaglescliffe Stockton-on-Tees Durham TS16 0RD

have been assessed and approved by Citation ISO Certification Limited to the following management systems, standards and guidelines:-

ISO 45001 : 2018

The scope of the Management System applies to the following:-

THE INTERNATIONAL RECOVERY AND RE USE OF TRANSIT PACKAGING ASSETS.

Original approval: 14/09/2012

Current certificate: 14/09/2025

Certificate expiry: 13/09/2028

Certificate number: 196972012

A handwritten signature in black ink, appearing to read 'Matthew Stewart'.

On behalf of Citation ISO Certification Limited.



Muspole Court, Muspole Street, Norwich, Norfolk, NR3 1DJ

This certificate remains valid while the holder maintains their management system in accordance with the published Standard. To check the validity and status of this certificate please visit www.IRQAO.com or email ISOcertificates@citation.co.uk. This Certificate is the property of Citation ISO Certification Limited and must be returned in the event of cancellation.

6. WASTE CARRIER LICENCE



Certificate of Registration under the Waste (England and Wales) Regulations 2011

Regulation authority

Name



Address

National Customer Contact Centre
99 Parkway Avenue
Sheffield
S9 4WF

Telephone number

03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

Carriers details

Name of registered carrier

RETURNABLE PACKAGING SERVICES LIMITED

Registered as

An upper tier waste carrier, broker and dealer

Registration number

CBDU154457

Address of place of business

R P S LTD
HUDSON HOUSE
CLEASBY WAY
EAGLESCLIFFE
STOCKTON-ON-TEES
TS16 0RD

Date of registration

5 January 2026

Expiry date of registration (unless revoked)

8 February 2029

7. WASTE EXEMPTION PERMITS



Location of the Operation: Hudson House
Cleasby Way
Durham Lane Industrial Park
Eaglescliffe
TS16 0RD

National Grid Ref: NZ 41890 15220

Permitted activities: T12 – Manually treating waste

T6 – Treating waste wood and waste plant matter by
chipping, shredding, cutting or pulverising

Exemption Ref No: WEX488145

Date of Registration: 15.04.2026

Date of Expiry: 14.04.2029

Permitted activities: U4 – Burning of waste as a fuel in a small appliance

Exemption Ref No: WEX495075

Date of Registration: 04.08.2026

Date of Expiry: 03.08.2029

8. VEHICLE OPERATOR'S LICENCE



GOODS VEHICLE OPERATOR'S LICENCE

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

**MR STEPHEN CHILDS
RETURNABLE PACKAGING SERVICES
LIMITED
HUDSON HOUSE
CLEASBY WAY
DURHAM LANE INDUSTRIAL PARK
EAGLESCLIFFE
STOCKTON-ON-TEES
TS16 0RD**

Issued by:

Office of the Traffic Commissioner
North East of England
Quarry House
Quarry Hill
Leeds
LS2 7UE
0300 123 9000

Goods Vehicle Restricted

Licence number: OB1148214
NOT TRANSFERABLE

This licence is in force from:

31/10/2016

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded on this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:

Motor vehicles 8

Trailers (inc semi-trailers) 15



A handwritten signature in black ink, appearing to be 'J. B. ...', written over a light blue circular stamp.

Traffic Commissioner

8. VEHICLE OPERATOR'S LICENCE



Operating centre(s)

Operating Centre:	Address: HUDSON HOUSE CLEASBY WAY STOCKTON-ON-TEES TS16 0RD	Vehicles	8
		Trailers	15
Conditions Undertakings	or		

Transport Manager(s)

N/A

Specific conditions attached to licence

Specific undertakings attached to licence

9. HEAT TREATMENT CERTIFICATE



Forestry Commission

United Kingdom Wood Packaging Material Marking Programme

for Wood Packaging Material Manufactured in Great Britain

This is to certify that

Returnable Packaging Services Limited

Hudson House, Cleasby Way, Eaglescliffe, TS16 0RD

(manufacturer name and address)

has undergone an assessment and demonstrated that wood packaging material manufactured on the premises described above can be produced using the approved measures described below and specified in the FAO International Standard for Phytosanitary Measures No. 15 of 2018 on Guidelines for regulating wood packaging material in international trade, prepared by the Secretariat of the International Plant Protection Convention (IPPC). This certificate authorises the manufacturer or treatment provider to apply the ISPM15 mark in accordance with this certificate and the retained EU Plant Health Regulation 2016/2031.

Approved measure:

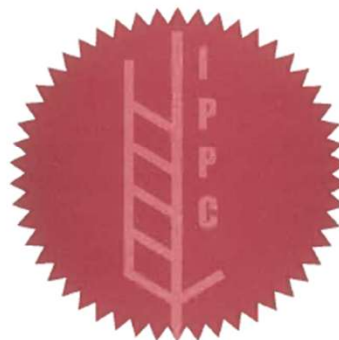
Heat Treatment

Registration number:

FC1251

Certificate valid until:

26 November 2026



Signed on behalf of the Forestry Commission



Forestry Commission

Signed on behalf of timcon



timcon
timber packaging and pallet consolidation

Signed on behalf of Forest Service



FOREST SERVICE