



# AUDIT PACK

Taking the hassle out of pallets

**Tel** 01642 465 556 / **Web** [www.rpsltd.com](http://www.rpsltd.com)

**Address** RPS Pallets, Hudson House, Cleasby Way, Eaglescliffe, TS16 0RD

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# 1. COMPANY DETAILS



Address:	Hudson House Cleasby Way Durham Lane Industrial Park Eaglescliffe Stockton-on-Tees TS16 0RD
Main Telephone:	(01642) 465556
Accounts Telephone:	(01642) 469400
Bank Account Name:	Returnable Packaging Services Ltd
Bank Name & Address:	HSBC PO Box 117 60 Albert Road Middlesbrough TS1 1RS
Sort Code:	40-33-01
Account Number:	92289547
IBAN Number:	GB14HBUK40330192289547
Swift Code:	HBUKGB4108G
Company Registration:	4540000
VAT Number:	GB 804 5054 58
D-U-N-S Number:	732662361
Managing Director:	Thomas Hudson
Senior Advisor:	Gary Hudson
Financial Manager:	Sam Dixon
Business Development Manager:	Josh Laverick
Senior Accounts Manager:	Emma Norton
Customer Service Managers:	Alaister Jackson & Lisa Headlam
Operations Manager:	Ray Windross
Transport Manager:	Stephen Childs
Marketing Manager:	Natasha Hudson

## 2. COMBINED LIABILITY INSURANCE CERTIFICATE



### Certificate of Employers' Liability Insurance (a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the Policyholder employs persons covered by this policy).

**Policy No.** B190325MS174Co281

**1. Name of Policyholder:-** Returnable Packaging Services Limited

**2. Date of commencement of insurance:-** 3rd October 2025

**3. Date of expiry of insurance:-** 2nd October 2026

**We hereby certify** that subject to paragraph 2:-

1. The policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney, or to offshore installations in any waters outside the United Kingdom to which the Employers' Liability (Compulsory Insurance) Act 1969 or any amending primary legislations applies **(b)**; and
2. (a) The minimum amount of cover provided by this policy is no less than GBP 5 million **(c)**;

Signed for  
ASPEN INSURANCE UK LIMITED

A handwritten signature in black ink, appearing to read 'D Osman', is written over a faint, larger signature.

Dan Osman  
Chief Underwriting Officer  
Aspen Insurance UK Limited

**Notes:-**

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all of its subsidiaries except any excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See restriction 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

Note: The information outside the above box does not form part of the statutory certificate. Aspen Insurance UK Limited requires the following information to be inserted by the issuing intermediary:

**Name and address of issuing intermediary:** Miles Smith Limited  
7th Floor, The St Botolph Building, 138 Houndsditch, London EC3A 7AW

**Issuing intermediary's reference:** B190325MS174  
(If different from the Policy No. stated above)

**It is recommended that you retain a copy of each certificate for a period of 40 years beginning on the date on which the insurance to which this relates commences or is renewed.**

**IMPORTANT NOTICE**

Under the terms of the Employers' Liability (Compulsory Insurance) Regulations 2008 the requirement to display a certificate will be satisfied if it is made available in electronic form and each relevant employee to whom it relates has reasonable access to it in that form.

### 3. COMBINED LIABILITY INSURANCE BREAKDOWN



Date: 15 September 2025

Ref: RETUR-1/KJ

#### TO WHOM IT MAY CONCERN

**Our Client:** Returnable Packaging Services Limited

**Business Description:** Packaging Logistics Providers

We are Insurance Brokers to the above client and confirm that we have arranged Employers Liability, Public & Products Liability Insurance on their behalf as follows:

#### Public/Products Liability

Policy Number:	B190324MS174C0104
Insurer:	Aspen syndicate - Lloyds of London
Period of Insurance:	12 months from 03/10/2025
Limit of Indemnity:	£10,000,000 any one occurrence (in the aggregate for Products Liability)
Excess:	£2,500 applicable to claims for Third Party Property Damage and Bodily injury

#### Employers' Liability

Policy Number:	B190324MS174C0104
Insurer:	Aspen syndicate - Lloyds of London
Period of Insurance:	12 months from 03/10/2025
Limit of Indemnity:	£10,000,000 any one occurrence

The above policies include an Indemnity to Principals Clause and are subject to the insurer's policy terms, conditions, exclusions and warranties.

We trust that this information is sufficient for your requirements and request that it is treated as strictly private and confidential. Please contact us if any further details are required.

Yours faithfully

A handwritten signature in black ink that reads 'SFoster'.

**Simon Foster**  
Account Executive

**Email:** [simon@pbcurran.co.uk](mailto:simon@pbcurran.co.uk)

York House Outgang Lane York YO19 5UP  
Tel: 01904 436600 [enquiries@pbcurran.co.uk](mailto:enquiries@pbcurran.co.uk) [www.pbcurran.co.uk](http://www.pbcurran.co.uk)

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## 4. ISO 14001:2015 CERTIFICATE



### Certificate of Registration

This document certifies that the Management System of

#### **Returnable Packaging Services Limited**

Hudson House Cleasby Way Eaglescliffe Stockton-on-Tees Durham TS16 0RD

have been assessed and approved by Citation ISO Certification Limited to the following management systems, standards and guidelines:-

#### **ISO 14001:2015**

The scope of the Management System applies to the following:-

**THE INTERNATIONAL RECOVERY AND RE USE OF TRANSIT PACKAGING ASSETS**

Original approval: 26/08/2011

Current certificate: 26/09/2024

Certificate expiry: 25/08/2027

Certificate number: 181472021

A handwritten signature in black ink, appearing to read 'Matthew Stewart'.

On behalf of Citation ISO Certification Limited.



Muspole Court, Muspole Street, Norwich, Norfolk, NR3 1DJ

This certificate remains valid while the holder maintains their management system in accordance with the published Standard. To check the validity and status of this certificate please visit [www.IRQAO.com](http://www.IRQAO.com) or email [ISOcertificates@citation.co.uk](mailto:ISOcertificates@citation.co.uk). This Certificate is the property of Citation ISO Certification Limited and must be returned in the event of cancellation.

## 5. ISO 45001:2018 CERTIFICATE



### Certificate of Registration

This document certifies that the Management System of

#### **Returnable Packaging Services Limited**

Hudson House Cleasby Way Eaglescliffe Stockton-on-Tees Durham TS16 0RD

have been assessed and approved by Citation ISO Certification Limited to the following management systems, standards and guidelines:-

#### **ISO 45001 : 2018**

The scope of the Management System applies to the following:-

**THE INTERNATIONAL RECOVERY AND RE USE OF TRANSIT PACKAGING ASSETS.**

**Original approval:** 14/09/2012

**Current certificate:** 14/09/2025

**Certificate expiry:** 13/09/2028

**Certificate number:** 196972012

A handwritten signature in black ink, appearing to read 'Matthew Stewart'.

On behalf of Citation ISO Certification Limited.



Muspole Court, Muspole Street, Norwich, Norfolk, NR3 1DJ

This certificate remains valid while the holder maintains their management system in accordance with the published Standard. To check the validity and status of this certificate please visit [www.IRQAO.com](http://www.IRQAO.com) or email [ISOcertificates@citation.co.uk](mailto:ISOcertificates@citation.co.uk). This Certificate is the property of Citation ISO Certification Limited and must be returned in the event of cancellation.



# 6. WASTE CARRIER LICENCE



## Certificate of Registration under the Waste (England and Wales) Regulations 2011

**Regulation authority**

Name



Address

National Customer Contact Centre  
99 Parkway Avenue  
Sheffield  
S9 4WF

Telephone number

03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

**Carriers details**

Name of registered carrier

RETURNABLE PACKAGING SERVICES LIMITED

Registered as

An upper tier waste carrier, broker and dealer

Registration number

CBDU154457  
R P S LTD  
HUDSON HOUSE  
CLEASBY WAY  
EAGLESCLIFFE  
STOCKTON-ON-TEES  
TS16 0RD

Address of place of business

Date of registration

5 January 2026

Expiry date of registration (unless revoked)

8 February 2029



## 7. WASTE EXEMPTION PERMITS



Location of the Operation:	Hudson House Cleasby Way Durham Lane Industrial Park Eaglescliffe TS16 ORD
National Grid Ref:	NZ 41890 15220
Permitted activities:	S2 – Storing waste in a secure place T1 - Cleaning, washing, spraying or coating relevant waste T12 – Manually treating waste  T4 – Preparatory treatments (baling, sorting, shredding etc) T6 – Treating waste wood and waste plant matter by chipping, shredding, cutting or pulverising U4 – Burning of waste as a fuel in a small appliance U9 – Using waste to manufacture finished goods
Exemption Ref No:	WEX365713
Date of Registration:	23.04.2023
Date of Expiry:	22.04.2026

## 8. VEHICLE OPERATOR'S LICENCE



### GOODS VEHICLE OPERATOR'S LICENCE

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

**MR STEPHEN CHILDS  
RETURNABLE PACKAGING SERVICES  
LIMITED  
HUDSON HOUSE  
CLEASBY WAY  
DURHAM LANE INDUSTRIAL PARK  
EAGLESCLIFFE  
STOCKTON-ON-TEES  
TS16 0RD**

Issued by:

Office of the Traffic Commissioner  
North East of England  
Quarry House  
Quarry Hill  
Leeds  
LS2 7UE  
0300 123 9000

Goods Vehicle Restricted

Licence number: OB1148214  
**NOT TRANSFERABLE**

This licence is in force from:

31/10/2016

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded on this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:

Motor vehicles 8

Trailers (inc semi-trailers) 15



A handwritten signature in black ink, appearing to be 'J. B. ...', written over a faint, light-colored circular stamp.

**Traffic Commissioner**

# 8. VEHICLE OPERATOR’S LICENCE



## Operating centre(s)

Operating Centre:	Address:  HUDSON HOUSE CLEASBY WAY STOCKTON-ON-TEES TS16 0RD	Vehicles	8
		Trailers	15
Conditions Undertakings	or		

## Transport Manager(s)

N/A

## Specific conditions attached to licence

## Specific undertakings attached to licence

# 9. HEAT TREATMENT CERTIFICATE



## United Kingdom Wood Packaging Material Marking Programme

for Wood Packaging Material Manufactured in Great Britain

This is to certify that

**Returnable Packaging Services Limited**

**Hudson House, Cleasby Way, Eaglescliffe, TS16 0RD**

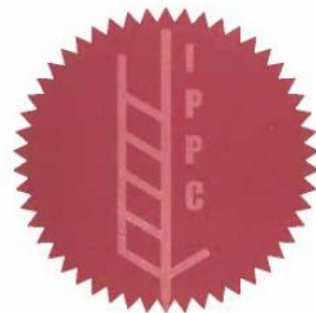
(manufacturer name and address)

has undergone an assessment and demonstrated that wood packaging material manufactured on the premises described above can be produced using the approved measures described below and specified in the FAO International Standard for Phytosanitary Measures No. 15 of 2018 on Guidelines for regulating wood packaging material in international trade, prepared by the Secretariat of the International Plant Protection Convention (IPPC). This certificate authorises the manufacturer or treatment provider to apply the ISPM15 mark in accordance with this certificate and the retained EU Plant Health Regulation 2016/2031.

Approved measure: **Heat Treatment**

Registration number: **FC1251**

Certificate valid until: **26 May 2026**



Signed on behalf of the Forestry Commission



Signed on behalf of timcon



Signed on behalf of Forest Service

